

**Ben Sherman, Principal**  
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**SLT Meeting Minutes                      1/17/2017**

**Present:**

Principal:            B. Sherman  
Parents:             K. Curzio, C. Wong, S. Tillett  
UFT:                 J. Lee, G. Nicodemi, D. Ganpat, M. Markinson, S. Oppenheim, S. Kramer  
Students:            C. Cheung  
CSA Representative:    D. Bantz  
Community Partners:

**AGENDA**

**Meeting Called to Order 7:07AM**

- Muster Presentation: Model swearing-in ceremony
- Review of the previous meeting minutes
  - Resolved OPW issue from last meeting.
    - Amended to: 35 minutes of inquiry for a focus student: from “Every week, 90 minutes of inquiry for a focus student.”
    - Previous minutes approved
- SLT Bylaws:
  - Review and revise bylaws:
  - DC37: No response re: representation. DC37 district representative: adamant re: representation required from DC37.
  - Bulk of the meeting should be spent reviewing and revising bylaws
  - Parent flyers sent out for an election. PTA will review election results for additional SLT representation from PTA.
  - With DC37 representation, will require an additional parent, parent(s) do not have to be HS.
  - Proposal of Subcommittee to review bylaws and propose changes to the SLT. K. Curzio, S. Tillett, C. Wong, and M. Markinson will represent subcommittee to review bylaws for next SLT meeting.
- CEP Update:
  - Review & revise 2016-2017 goals
  - Bulk of the meeting should be reviewing and revising CEP goals and benchmarks.
- No response regarding CEP goal revisions from Central.
  - Goal #5: Strong Family and Community Ties: By April 2017, 43% of parents will respond to the Learning Environment Survey, (LES) now known as the School Survey.
    - Request that PTA begin generating awareness of School Survey, which will open in March 2017. Best practices from other schools discussed—prize tickets, for filling out LES.

Potentially have Student Government walk around with Chromebooks and have parents fill out the surveys or during PTA meeting. Fill out a survey, get a raffle ticket.

- Have teachers ask the question after the conference, “have you filled out the School Survey yet?” PT Conference on March 23<sup>rd</sup>. School Survey period February 23<sup>rd</sup> - March 31<sup>st</sup>
  - Send a notice out during Report Cards and in newsletters.
  - Reach out to M. Torres to determine number of families because School Survey is based on number of students.
- Goal #4: Effective School Leadership
    - 50 minutes of Dept Meetings and then 30 minutes of NEST training, Advisory meeting, or Inquiry meetings. Goal is to implement NEST essentials.
  - Goal #2: Supportive Environment:
    - By April 2017, 53% of students will respond favorably to questions about feeling challenged by their teachers on the NYC School Survey
    - Regents courses have Regents prep embedded in the courses. For the June Regents, there is at a minimum of 1 mock Regents for the students.
    - Funnel the information to Parent Coordinator
    - Students may feel that even if the course is challenging, the students do not feel that the work is not challenge. Multi-step process. School Survey question may be reworded.
    - In how many of your classes are you challenged? A few, most, all...
    - Students equate challenge with the amount of work. It is about the definition of what a challenge is.
    - Teacher question, “Do you think the students feel challenged?” Most teachers said “yes”.
    - If this is an unrealistic goal, then should be revised.
    - Suggestion: If teachers give a writing prompt before work, to get students to think about what challenge means. What do the students feel like giving up?

Meeting Adjourned: 7:55AM

**NEXT MEETING: Tuesday, February 28th, Room 411 @ 7AM**