

Anthony Cromer, Principal
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March 13, 2020

Good Afternoon Parents,

This is Principal Cromer from East-West School of International Studies. I wanted to take this time to address some of the concerns and questions we've received regarding the COVID-19 Coronavirus, as well as assure our families that we are taking measures to ensure the safety, health and wellbeing of our school community by sharing some of the steps that we have taken. At this time, our school is OPEN and instruction is continuing as usual. However, all non essential gatherings have been suspended. Please note:

- Parent-Teacher Conferences on March 19, 2020 (4:30PM -7:30PM), and March 20, 2020 (12:15-2:15 PM) will NOT be held at our school building. Conferences will be scheduled by families and conducted by phone. A list of all teacher emails and your child's class schedule will be sent home on Monday, March 16, 2020.
- College Now courses at Queens College will no longer meet for class on Queens College campus.
- All clubs, trips, after school tutoring and assemblies are suspended until further notice.
- We are modifying Physical Education classes to activities that limit physical contact.

If your child is sick, we are advising families to:

- Keep children home if they don't feel well and call the school to make us aware of your child's health concerns. Teachers are prepared to provide students with materials and resources for missed classes.
- Take children to see and get a recommendation from a doctor.
- Keep us updated with your doctor's recommendations and your child's health.

Additions steps/protocols due to COVID-19:

- In addition to regular daily cleaning, our school custodian staff has been instructed by the DOE to provide deep cleaning/sanitizing 2x/week, including desks/surfaces and spaces in classrooms.
- Families should inform the school ASAP of any student with a confirmed case of COVID-19 or situation in which they feel a student may have been exposed to the disease. **All student absences, as well as the reasons why should be reported to the school.** In the event one of our students was found to have a confirmed case of this virus, The NYC Department of Education's protocol states the school building would be closed for an initial 24 hour period. The DOE, as well as the NYC Health Department, would investigate and ensure the building is safe.

As always, East-West School of International Studies prioritizes the safety of every one of our students. In these critical times, we must work together as a team and share important information as soon as it comes available. Please call us at (718) 353-0009 or email us for any additional concerns.

Sincerely,

Anthony Cromer
Principal

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3/13/2020

各位家長們下午好,

這是東西方學校的Cromer校長。我想利用這個時間來解決一些人對於冠狀病毒的疑慮和問題。我們已經收到關於冠狀病毒的消息，為了確保我們學校社區安全及健康福祉，我們分享一些我們已經採取的措施。目前，我們的學校是開放的，教學照常進行，但是，所有不必要的聚會都已暫停。請注意：

- 2020年3月19日（4:30 PM -7：30PM）和2020年3月20日（12：15-2：15 PM）的家長會議將不在我們的教學樓舉行。會議將由家長安排並通過電話進行。所有老師電子郵件的信函和您孩子上課時間表將於2020年3月16日星期一由孩子帶回家。
- 皇后大學的College Now課程將不再在皇后大學校內上課。
- 所有社團，旅行，課後輔導和聚會都將暫停，直到另行通知。
- 我們正在將體育課修改為限制身體接觸的活動。

如果您的孩子生病了，我們建議家人：

- 如果孩子感到不適，請將其留在家中，並與學校聯繫以使我們知道您孩子的健康問題。我們的老師準備為學生提供補課的材料和資源。
- 帶孩子去看醫生並聽取醫生的建議。
- 讓我們隨時了解醫生的建議和孩子的健康狀況。

冠狀病毒的附加步驟/協議：

- 除了常規的日常清潔，我們學校的清潔人員已被美國能源部指示提供深層清潔/消毒2次/週，包括教室課桌/表面和空間。
- 家庭如果有確診的冠狀病毒病例或認為學生可能已感染該疾病的情況，應盡快通知學校。**所有學生缺席以及缺席的原因應該報告學校。**如果發現我們的一名學生確診，紐約市教育部的協議規定，在最初的24小時內，學校大樓將關閉。美國能源部以及紐約市衛生局將進行調查並確保建築物的安全。

與往常一樣，東西方學校將我們每一位學生的安全放在首位。在這個關鍵時刻，我們必須是一個團隊共同努力，如有重要信息就立即共享。請致電（718）353-0009或給我們發送電子郵件，以解決任何其他問題。

摯誠地，

Anthony Cromer
校長